



**ASSOCIATES
OF GLENS FALLS
INSURANCE**
Round the Clock Coverage

LOOMIS & LAPANN, INC.
INSURANCE SINCE 1852

March 19, 2020

Dear Client,

In an ongoing effort to ensure the safety of all Associates of Glens Falls and Loomis & LaPann employees and clients, and to be compliant with COVID-19 recommendations regarding social distancing, we have transitioned all our Associates to work remotely.

Each Associate has a remote workstation and there will be little to no interruption in serving our valued clients. Our operating hours will remain Monday to Friday, 8:30am – 4:30pm.

Please feel free to contact your representative at **518-793-3444**. We stand ready to assist and service all your insurance needs. As a reminder, commercial clients with MyAOGF, have 24/7 online access to policy documents, including certificates of insurance and Auto ID Cards.

Thank you for your continued support and stay safe.

Sincerely,

Chuck Gohn
President